

Heather's Dance Company* Company Policies 2025/2026 Season
* 221 N. Clinton Ave., St. Johns, MI 48879* (517) 256-2074 Heather Reed Cell *
heathersdancestjohns@gmail.com, www.heathersdancecompany.com

Director: Heather Reed, Instructors: Miss Heather, Miss April, Miss Jessica
Classes offered: Pre Dance (Ballet, Jazz and Tumbling), Tap, Jazz/Hip-Hop/Pom, Ballet/Lyrical/Contemporary, Tumbling, Musical Theater, and Baton. Combo Classes, Dance at Disney, Competition Team

Ages: 2 to Adult.

Stages are guidelines only and some exceptions can apply.

Stage: 2-3 yr olds= Pre Dance | 3-4 yr olds = Pre Combo | 5-6 yr olds = Stage 1 | 7-9 yr olds = Stage 2
10-12 yr olds = Stage 3 Pre Teen | 13-19 yr olds = Stage 4 Teen

CLASS GOALS AND POLICY: **Motto:** Praise God through Dance. We are Christian in faith and will often refer to and praise Jesus during our classes. **Vision #1:** Classes are structured to have fun! However, students are asked to listen and pay attention, practice at home and have an "I'll try" attitude. If you say "I Can't" you are saying "I Won't Try"! **Vision #2:** To teach young boys and girls to have pride and confidence in themselves, along with their bodies without exposing or exploiting themselves. **Vision #3:** To teach young people how to be productive, hardworking, compassionate members of society.

- Students are enrolled for the entire dance season, which is from September 8, 2025 to May 17, 2026. (9 months) Due to holidays and breaks students average 3 lessons per month.
- Optional end of the season Recital May, 2026. Student must be available for either show A (11:00am) or B (3:30pm) (whichever the student's class is scheduled for) and the rehearsal (TBA) to participate. (Costume purchase is required \$85 with payment in full on November 6, 2025 before the student can participate) Student is NOT required to participate in the recital to be in class.

Optional Christmas Program Dec 20, 2025, costume to be borrowed or street clothes.

- A \$30.00 one-time, non-refundable registration fee per class must be paid when enrolling students. The student spot will not be held in any class until this registration fee is paid.

1st student 1st class

30-minute class \$45.00 PER MONTH (\$405 per season)

45-minute class \$50.00 PER MONTH (\$450 per season)

60-minute class \$60.00 PER MONTH (\$540 per season)

- \$10 off second class or student, \$20 off any additional class or sibling. (auto discount)
(*no discount on competition or short session classes)

- Lesson payments are due the 1st of the month and are past due by the 5th of the month. The same payment is due each month regardless of the number of lessons attended. A credit or debit card or bank account must be on file to register. If tuition is not received by the 5th, the card will be charged.

- Payments can be put in an envelope and place in the lock box at the front of the studio. Please be sure to note the student and class name so that it is applied correctly. VISA and MASTERCARD are also accepted online. Log into your customer portal from the studio website. Accepted venmo @Heather-reed-180, cashapp \$heatherreedstjohns, and paypal heathersdancestjohns@gmail.com -if sent as friend and family. To offset fees and not raise tuition, effective August 23, 2024 a 2.89% processing fee is added to cc pymts.

- • A \$20.00 late fee will be charged for tuition not paid by the 10th of the month unless prior arrangements are made. (This will automatically be charged to each account this season)

- Lessons missed due to student or parent illness or other personal reasons are not the responsibility of Heather's Dance Company. No refunds or discounts are available and lesson payments must be made in accordance with the rule above. However, students may make-up classes of similar level and style anytime during the season. We have an open door and honor system regarding make up classes.
- Cancelled lessons due to weather or instructor illness will only be made up if there is more than 1 canceled in a season. However, students may make-up classes of a similar level or style at any time during the season. We have an open door and honor system regarding make up classes.

- STUDIO TIME/VISITORS POLICY:

Observers will be allowed into the dance area to watch bimonthly. The first lesson of the month in September, October (to see costumes), January, March, and May. We still believe that we are partners in your students dance and social development. If your little student needs you to watch, you may. We want to minimize distractions if at all possible. Absolutely no chatting or talking to your dancer during the class. Observe quietly. All phone calls need to be taken outside. Other areas of the studio/Lobby:

- o Absolutely no tumbling in the waiting area- ever. Failure to comply is reason for immediate dismissal!

The viewing windows will remain open so parents can watch through them as needed. And the classes will continue to be live streamed through the BAND app. A QR code to join will be posted at the front and back of the studio. When joining the group, first and last name are required along with who your dancer is (ex: Heather Reed (Kris)). This helps us keep the creepers out.

-Any and all trash/mess needs to be removed/cleaned up immediately. No leaving dining remains at the studio or in the trash cans. -this includes pizza boxes. Please DO NOT Leave dirty Diapers in the trash- take them with you.

-All phone calls need to be taken outside

-no yelling, running, skipping, or loud noises "our lobby is a place to quietly wait on your dancer during class." If you are bringing a younger sibling to wait, they need to remain seated and play quietly in the back room.

- Video and photographic cameras ARE permitted unless disruptive to the student or classmates, and ONLY from the observer benches. Please do not walk to the front or back of the dance room to get better pictures or video of your dancer- do not distract your dancer from being the best listener that they can be.

- VACATIONS AND BREAKS

- o The Christmas and Spring Breaks follow the St. Johns School schedule,

If there is no school due to teacher in-service or other Holiday- there will still be dance class. There is no class the Wed, Thurs and Fri of Thanksgiving week. Check the website calendar page for cancelations and schedules.

o If school is cancelled because of bad weather, dance class may also be cancelled, but not necessarily. There are possible exceptions. The studio prefers to have class instead of canceling them, so if it clears up, we will still have class. **A decision is made by 1:00pm.** Please check the website main blog page for cancelations. You may also check the studio Facebook or Instagram page or the BAND app. Classes will NOT be made up due to bad weather, unless there is more than one on a particular day of the week

- PROPER CLOTHING AND SHOES ARE REQUIRED:

o GIRLS CLOTHING: Appropriate dance attire is required for ALL classes. A Leotard is required for all ages and all classes (except adults) Other appropriate clothing would include the following: Leotards with or without tights, (I do not require tights in class at any age-only for the recital), unitards, bike shorts under a leotard. yoga pants or shorts. The clothing should be form fitting- the instructor must be able to see the dancers body lines. T-shirts and sweatshirts are allowed only over a leotard, must be flexible material and the student must be able to remove them at the instructor's request.

o BOYS CLOTHING: Shorts or sweatpants with a T-shirt is allowed. Shorts that are too loose or baggy and/or jeans are not acceptable.

o All clothing must be appropriate and free from demeaning language and symbols.

o HAIR: Must be restrained or tied back away from students face. *Beware* Headstands and front rolls can hurt with some hair clips, especially on the tops of the head.

o SHOES: Proper shoes are required right away- see the requirements on the schedule.

o STUDENTS SHOULD NOT WEAR DANCE OR TUMBLING SHOES OUTSIDE! EVEN WALKING TO AND FROM THE CAR BRINGS DIRT AND DEBRIS INTO THE DANCE AREA AND DESTROYS THE FLOOR, EQUIPMENT AND SHOES AT A MUCH FASTER RATE.

- PERFORMANCES

o The end of the season recital (May 2026) AND the Christmas Program (December 2025) is optional. Students will learn a routine during class time with the option to purchase a costume and perform in the show.

o Costumes are \$85 each. The costume is shown to the class and order forms are sent home with students in October, with the money and measurements due November 6th

o Tickets need to be purchased to observe the show price \$20

- FUND RAISER: The studio asks that students participate in our annual Little Caesars Pizza Kit Fund Raiser in the fall. Students are asked to sell 10 items each. Prizes of dancewear are awarded to the top 3 sellers. If students do not wish to participate, a donation would be accepted. Although students are not required to participate in the fund raiser, this enables the studio to keep its lesson and costume prices set without annual price increases. Funds earned go toward updated music, teaching workshops, building repair, office equipment and/or tumbling equipment and recital expense.

- WITHDRAWAL/TRANSFER POLICY: The student is enrolled for the entire dance season (September to May- 9 months). If the student wishes to withdraw from class for any reason, the administrative staff must be notified via email before the next class. (it is not our wish to force someone to dance or tumble who does not want to, therefore, please do not hesitate to speak to Heather Reed- director/owner if a student wishes to transfer or drop). Failure to do so may result in a penalty charge or owing the remaining balance of lesson payments for the year.

- A monthly newsletter is emailed out to students the first lesson of each month to keep parents informed of happenings, opportunities and changes within the studio. Newsletters are also posted on the website each month. Please provide a valid email address for the newsletters to be emailed to parents.

- The company name, logo, photographs, props and publications including brochures, newsletters, signs, handouts, recital programs, etc. are property of Heather Reed and Heather's Dance Company and should not be reproduced, copied, or used in any other manner without specific permission from Heather Reed. This includes, but is not limited to making merchandise on your cricut.- Ask first.

- The teaching staff including assistants, student teachers, adult instructors and administrative staff are considered a part of Heather's Dance Company faculty, therefore any "outside" opportunities, jobs, volunteerism, performances, choreographies, etc regarding dance, tumbling or twirling should be requested through Heather Reed and Heather's Dance Company and not individually or privately.

